

Our Ref: **CC 1213091VJ/JF** (Please quote this reference on all correspondence.)

A Company Ltd
Newbury Road,
Oxford
OX13 1NR

5th August 2008

For the attention of Mr A.J.Smith

Dear Sir,

Re: Sunny Court, Swindon

We thank you for your New Build enquiry and have pleasure presenting our proposals for consideration.

To manufacture, deliver to site and install into prepared openings 50 PVCu window and door units, for the sum of **£10,198.78**, all in accordance with the attached schedules.

Our tender is based on the supply of product in accordance with the "Product Specification (average U-value 1.4W/m2)", "Pricing Structure", "Service Standards" and the terms and conditions that are incorporated in the Sovereign Development Consortium/Westworks Framework Agreement for PVC-u windows and doors and the attached details.

Please note we have based our quotation on the following assumptions:

- Installation dates are pre-arranged between our local installation team and site, one week prior to fitting. A minimum of 25 units is required to be available for installation per day/visit.
- All necessary hoisting / access equipment / scaffold must be provided free of charge, and be dismantled or positioned to allow both free access for window and door installation and access to check the function of each product.
- Skips are to be provided free of charge for the removal of rubbish throughout our works.
- Secure dedicated storage must be provided free of charge where all product cannot be installed at the same visit.
- All mastic pointing is to be by others.
- Floors must be laid prior to arrival of our installation teams to ensure safe access and egress at all times.
- Stairs must be fitted prior to arrival to allow free and safe movement of product.
- All prices are for **nett** 30 days account settlement and exclusive of Value Added Tax
- In accordance with the SDC agreement, no retention has been allowed for.

Any queries regarding the detail of the above, or any issues arising during the course of progressing this enquiry or the works can be directed in the first instance to the single point of contact provided to support this arrangement – John Fairweather. His contact details are as follows:-

- Mobile tel: 07764 290710
- E-mail: john.fairweather@angliangroup.com

We look forward to receiving your further instructions.

Yours faithfully,