

Available Styles	Side hung and top hung casements – Essential Vertical sliding sashes – (Strong Preference)	
Energy Efficiency (for the complete window assembly package – inc. sandwich panels)	BFRC/EST Energy Efficiency Rating of “B” – Essential. Energy Efficiency Rating of “A” – (Strong Preference). Energy Index to be no more than -10KWh/m ² /yr - Essential	<i>Evidence - inc. Registration Number(s)</i> <i>State typical actual Energy Indexes for each priced Rating Type.</i>
General Durability	Evidence of successful colourfasting tests on PVC-U. To BS EN 12608:2003. Ironmongery tested to 30,000 cycles.	
Product Life Assessment undertaken ? (for the complete product package)	35 Years - as assessed by HAPM, BRE or similar accredited body – Essential.	<i>Evidence</i>
Frames - Material Type	Of impact modified PVC-U, type A – Essential. Physical property requirements comply with BS EN 12608:2003 – Essential.	
Frames - Composition	White as standard. Brown available. Produced by conventional extrusion techniques. Sections are multi-chambered. Frame depth is in the range 58mm – 86mm. Outer wall thicknesses are 3mm; +/- 0.3mm – Essential.	<i>Evidence</i>

Frames – Structural Stability	<p>Straightness of profiles is within 1mm/metre. Dimensional control complies with BS EN 12608:2003.</p> <p>Continuous steel or aluminium reinforcement is provided:-</p> <ul style="list-style-type: none"> • in accordance with BPF’s Code of Practice 323/1 • to all casement members over 800mm • to all transoms over 600mm • to all frame sections over 1800mm. 	
Frames - Joints	<p>Corners and junctions:-</p> <ul style="list-style-type: none"> • are fusion welded, finished with a groove • comply with BS EN 12608:2003 – Essential. 	
Frames - Drainage	<p>Provided by neat unobstructed slots. On combination units, are provided for each section.</p>	
Double/triple-glazing	<p>Units are dual-sealed. Complies with BS 1279-1:2004 & 1279-2:2002. Air gaps are in the range 16mm – 20mm. Panes incorporate a low emissivity coating of 0.15 or less.</p> <p>Whole window U-value of 1.4 W/m²K or better – Essential</p> <p>Whole window U-value of 1.1 W/m²K or better (Strong Preference)</p> <p>Spacer bars to be marked with the manufacturer’s name, the date, and the energy efficiency rating of the window (Strong Preference).</p> <p>All double-glazed units are BSI kitemarked.</p>	<p><i>inc. actual construction specification/composition & licence number.</i></p> <p><i>State actual.</i></p> <p><i>Evidence.</i> <i>State typical actual U-values for each Rating Type</i></p> <p><i>Confirm ability to comply.</i></p> <p><i>Confirm.</i></p>

Gaskets & Weather Stripping	Manufactured to BPF WG publication 345/1.	
Non-Egress Casement Hinges	Comply with force testing to BS6375 Part 2. To be of austenitic (300 series) stainless steel. To be SECURISTYLE 'Defender Restricted' friction hinges to suit location/requirements (Strong Preference).	
Egress Casement Hinges	Providing 90° exit to BS 5588 Part 1: 1990. To be of austenitic (300 series) stainless steel. To be SECURISTYLE 'Defender Egress' friction hinges' (Strong Preference).	
Egress Casement Restrictors	Are provided with an intuitive easy-release mechanism. To be of austenitic (300 series) stainless steel. To be white WINKHAUS 'OBV' surface mounted non-locking restrictors (Strong Preference).	
Locking Mechanisms	High security to BS 7950. To be of austenitic (300 series) stainless steel. 'Secured by Design' approved. To be SECURISTYLE 'Excluder' or 'Defender' (Strong Preference).	
Ancilliary Security Devices (ASDs)	Provided adjacent to all casement hinges. To be of austenitic (300 series) stainless steel. High security to BS 7950. To be SECURISTYLE 'Vector Excluder' ASDs (Strong Preference).	

Casement Handles	Key dead locking to be provided to non-egress casements. To use standard keys. Non-locking highlighted push button to be provided to egress casements. To be white, offset, SECURISTYLE 'Vision' espagnolette (Strong Preference) .	
Ironmongery Fixings	To be of austenitic (300 series) stainless steel.	
Casement Fitting Tolerances	Casements to operate freely, without resistance. Riser blocks fitted to all casements and fanlights over 600mm in width or height.	
Fire Resistant Screens	Compatible solution available	<i>State details</i>

SERVICE QUALITY ELEMENT	SDC/SHG's PREFERRED REQUIREMENTS	SUPPLIER's SERVICE QUALITY DETAILS
Quality Control & Audit	Manufacturing process accredited to BS EN ISO 9001:2000 – Essential . Supplier is a registered member of FENSA – Essential .	
Production Capacity	Spare average weekly production capacity to:- <ul style="list-style-type: none"> exceed 500 windows/week (Strong Preference). exceed 20% of the maximum capacity (Strong Preference). 	<i>State actuals</i> <i>(inc. actual actual maximum production capacity in terms of windows/week)</i>
Waste Management / Recycling	90% of all fabricator waste to be reprocessed through an accredited recycling company. All replaced pvc-u windows to be reprocessed through an accredited recycling company. All costs included in quoted prices.	

Dedicated 'Account' Manager	To provide a single point of contact for:- <ul style="list-style-type: none"> ensuring compliance with agreed Service Level Agreement promoting continuous improvement managing, monitoring and co-ordinating issues that may arise – Essential. 	
Communication Links	Clear, robust lines of communication throughout supply chain – with established procedures to ensure individual client group requirements are adhered to and fully supported.	
Survey, Design & Scheduling Service	Responsive & competitively priced	<i>State cost.</i>
Resident Consultation Service	Dedicated, comprehensive service available for replacement windows to existing homes, competitively priced – Essential .	<i>Define extent of consultation provided to residents in occupation.</i>
Delivery Capability (Normal)	Target - 3 working weeks (Strong Preference). <ul style="list-style-type: none"> 2 weeks preferred. 	
Delivery Capability (Quick)	Target – 5-10 working days (Strong Preference). Identify basis of extra-over cost (to 'Normal', if applicable).	
Delivery Capability (Express)	Target – 5 working days (Strong Preference). Identify basis of extra-over cost (to 'Normal', if applicable).	
Service Tracking	Shared web page or other similar facility to be available to track progress of quotations, orders and deliveries.	
Installation Service - New Build	Dedicated, comprehensive, competitively priced service available – Essential .	

Installation Service - Replacement Windows	Dedicated, comprehensive, competitively priced service available – Essential .	
Installation Teams	Mainly directly employed installation teams. Use of sub-contractors kept to a minimum (Strong Preference) .	<i>Clarify numbers and percentages.</i>
Installation	Undertaken in full accordance with the British Plastics Federations' Codes of Practice for the installation of PVC-u windows and doorsets 356/1 (New Build) & 357/1 (Existing Dwellings).	
Assembly Fitting Tolerances	To be within 4-5mm on all edges.	
Product Guarantees	Window assemblies (inc. installation) - 10 years Gaskets & Weatherstrips – 10 years Glazing/Double-Glazing – 10 years Locking Systems – 10 years Hinges – 10 years Rest of Ironmongery – 10 years (Strong Preference) .	<i>State actuals</i>
Warranty Support	Provided on all elements of the assembly. Covering all quoted guarantee periods. Managed and co-ordinated by Assembly Supplier. Response service in accordance with clients' repair timescale obligations.	<i>Clarify on caveats and response times.</i>
Availability of Replacement Ironmongery	Matching ironmongery available for 10 years after initial installation.	

<p>Please state additional product features or added value services you consider will be of value to Sovereign and its partners.</p> <p>eg. existing solutions are available to support the needs of elderly, wheelchair bound and other disabled residents (inc. over sinks, winding gear options etc)</p> <p>eg. savings available for reduced guarantee/warranty support.</p> <p>eg. different profiles available for use in conservation areas.</p> <p>eg. self-cleaning glass options.</p> <p>eg. frames can accommodate triple glazing (<i>stating advantages if any</i>).</p> <p>eg. triple-glazing options are available (<i>if not included - stating performance implications and cost consequences</i>).</p>	
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ADDITIONAL COMPANY INFORMATION	FURTHER NOTES	SUPPLIER'S COMPANY DETAILS
Location of Support Service Centres	<ul style="list-style-type: none"> • <i>head office.</i> • <i>main factories.</i> • <i>main distribution depots (if relevant).</i> • <i>local offices (if relevant).</i> 	
Number of employees (in relation to support service centres)	<ul style="list-style-type: none"> • <i>management.</i> • <i>support/admin staff.</i> • <i>installation teams (directly employed)</i> • <i>installation teams (sub-contracted)</i> 	
Length of time the supplier has been in business	<i>providing the type of service required.</i>	

Equalities & Diversity Policy	Existing policy in place and audited for compliance annually.	
Details of group (if relevant)	<i>if the manufacturer/supplier is a member of a Group of companies, please give the name and address of the ultimate parent company.</i>	
Maximising Value	Identify the factors that optimise cost efficiencies in terms of <i>your</i> production and installation services and identify key thresholds, eg:- <ul style="list-style-type: none"> • <i>volumes</i> • <i>travel distances</i> • <i>additional issues.</i> 	
Open Book	Do you operate on an open book basis with any your clients ? <ul style="list-style-type: none"> • if not, are you willing to consider ? 	
Supply Chain Partners	<i>identify key supply chain partners.</i>	
Provide annual turnover details (in £ Sterling)	<ul style="list-style-type: none"> • <i>for latest year.</i> • <i>for the previous year.</i> 	
Provide pre-tax profit details (in £ Sterling)	<ul style="list-style-type: none"> • <i>for latest year.</i> • <i>for the previous year.</i> 	